



Republic of the Philippines
Cordillera Administrative Region
Department of Education
BENGUET DIVISION
Wangal, La Trinidad, Benguet, 2601
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DIVISION MEMORANDUM

No. **165.2015**

**To: PSDS/Coordinating Principals
District Quality Assurance Team
All School Heads (Secondary and Elementary)**

**From: FEDERICO P. MARTIN, Ed.D., CESO VI
OIC- Schools Division Superintendent**

Subject: SUBMISSION OF DISTRICT LEARNING RESOURCE NEEDS ASSESSMENT

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1. In earnest effort to come up with a functional Learning Resource Management and Development System, this office calls for the submission of Learning Resource Needs Assessment per school (secondary and elementary).
 2. The LR Needs Assessment per school shall be submitted to the Curriculum Instruction Division on or before November 27, 2015 as attachment of the district consolidated LR Needs Assessment.
 3. The LR Needs Assessment per school and its consolidation in the district shall follow the attached template.

Immediate and wide dissemination of this memorandum is desired.

CID/RAG/sddd

Learning Resource Situation and Needs Analysis

School: _____
 Grade Level: _____

A. Existing Learning Resources

Grade Level	Subject Area	Title of Existing Learning Resources	No. of LR on hand	Gaps: In terms of				
				Quantity	Content	Format	Presentation and Organization	Accuracy and Up-to-dateness of Information

B. Other Learning Resources Needed

Subject Area	Grade Level	Title/Name/Kind of Learning Resources Needed	Quantity Needed

- *Quantity: Number of LRs needed
- *Content: (Suitable to student's level of development/contribute to the achievement of specific achievement/ provides for the development of higher cognitive skills/free of ideological, cultural, religious, racial and gender biases and prejudices)
- *Format: (font size and style, spaces between letters, clarity and simplicity of illustrations, realistic and appropriate colors)
- *Presentation and Organization: (engaging, interesting, and understandable/logical and smooth flow of ideas/vocabulary/length and structure of sentences and paragraphs)
- *Accuracy and Up-to-dateness of Information: (conceptual errors, factual errors, grammatical errors, computational errors, obsolete information)